

CODE ENFORCEMENT INC.

State of Michigan Inspectors

FHA/HUD Consultants

Paul E. Shamblin Chief Engineer

March 1, 2012

A meeting was held to organize the committee that will oversee the activities at the Lee Township Community Center on this date. The participants that were asked to be involved were:

1. Bruce Ferguson , Board representative *
 2. Lenny Cericola, Local building contractor
 3. Shirley Kay
 4. Roy Wiggs
 5. Lupe Garsica *
 6. Paul Shamblin
- Denotes those that did not show up.

The subjects discussed were:

1. Purpose of the committee
2. Meeting schedule of the committee
3. Philosophy and Mission of the Center
4. Name of the Center.
5. Scope of the project
6. Stages of the project
7. Function of the Center
8. Facilitators of the activities at the Center

The purpose of the Committee is to review any and all sub-projects that will be attempted at the Center. The Committee will correlate functions with community reception and acceptance of those sub-projects and evaluate retention/elimination of said sub-projects. They shall also see that any sub-project is non racial, non denominational, and non discriminatory on any level.

The Committee will be sure that all constituents of Lee Township are equally represented and made to feel equally welcome in the Center.

The Committee will be involved in any and all repairs to the facility and will have basic control of those repairs.



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Meetings shall be held once a month for the first year or until such time as all repairs are completed and the Center is functional.

After the first year meetings will be held as required to maintain the sound condition of the Center and the continual operation thereof.

Mission Statement is yet to be worked out. The full commission needs to present for that to be viably.

It was decided by the assembled Commission members that the building would no longer be known as the "Church" but would be henceforth called the "Lee Township Community Center"

The scope of the repairs to the building were discussed and reviewed one task at a time.

1. Water lines to be fixed and tested.
2. Ceiling tiles to be removed and replaced in any and all areas where required.
3. Ceiling accouterments to be removed and/or replaced as deemed necessary.
4. Electrical wiring to checked and repaired, Smoke detection system to be hard wired installed throughout the facility.
5. Partitions installed in areas where structural integrity is in question and where consultation rooms will be needed. Insulation will be used for the sound reduction is needed between areas.
6. While paneling and/or drywall are removed all areas will be sprayed with mold killing chemicals.
7. Floors will be repaired where water damage has made them dangerous to walk on.
8. Kitchen will be equipped with used home appliances and serve as a warming center when food is brought in for Center personnel and constituents.

Stages of the project will be:

1. A contract will need to be agreed upon between the Township and Love Inc. and People Helping People for a time period that will assure both parties of an equitable arrangement.

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A year would seem to be a reasonable time period for the partnership to be tried and tested, after that the Township can decide the future.

2. The funds for the project will need to be set aside and a discretionary account set up for the maintenance of the building.

It is recommended by the Committee that the insurance money be that discretionary account.

3. After the contract is agreed upon a labor force will be mustered by Love Inc. and People Helping People for the work to begin.
4. While the repairs are being completed the committee will work with Love Inc. and PHP to set the programs that will be offered at the Center.

All of these plans and ideas are subject to the approval of the Lee Township Board and further progress will be regulated by that body.

It would ease the momentum of the project if the Board would endow the committee with discretionary power of control, with the exception of moneys to be expended, to the committee.

When the origination and repairs of the building are complete Mr. Shamblin will stay with the committee as an adjunct non-voting member for clarification and guidance only, for as long as deemed necessary by the committee.